



1115 Vista Park Drive
Post Office Box 269
Forest, Virginia 24551
(434) 316-6001 ♦ (434) 316-6002 – Fax

ADDENDUM NO. 1

PROJECT INFORMATION

Agency Name: DMHMRSAS
Project Title: SeVTC Repair/Replace Office Flat Roofs
DMHMRSAS Project Code: 720-17227-23-02
DGS Project Code: 720-17227-009
IFB No. 08-10

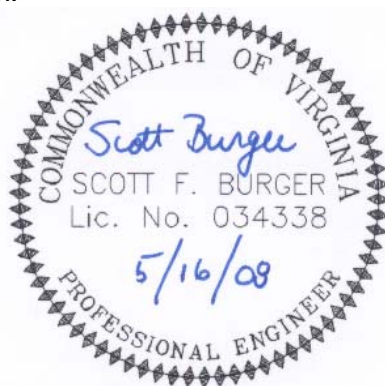
To: All Plan Holders

From: Scott Burger

Via: Facsimile

Date: May 16, 2008

The following constitutes Addendum No. 1 for the referenced project. Bidders must acknowledge receipt of all addenda as required on the bid form.



Pre-Bid Conference and Other Clarifications

1. Invitation to Bid:

- a. Sealed bids will be received by the Office of A&E Services in accordance with CO-7A Section 7 "Receipt of Bids" until 2:00 PM on June 4, 2008 at the address listed in the IFB.
- b. Bids will be opened and read aloud at 2:00 PM on June 5, 2008 at the same location.

2. Instructions to Bidders:

- a. eVA Business Vendor Registration: All contractors must be registered with eVA prior to contract award.
- b. Conditions at the Site: If prospective bidders wish to re-visit the areas of the proposed work after today, they should contact the following to arrange a follow-up visit:
 - Brian Crawford at (757) 424-8340
- c. Bid Guarantee: All bids must include a 5% Bid Bond in accordance with CO-7A, Section 5 "Bid Guarantee."
- d. Preparation and Submission of Bids: All bidders must have a valid Class A Virginia Contractor License No. to qualify as a bidder.
- e. Receipt of Bids: Factors to take into account so your bid is received on time: 1) Security – Allow time for check-in at the security desk; and 2) Bid Officer must have bids in hand by date and time required or they will be marked late and shall not be considered.
- f. Building Permits: Owner will obtain building permits. All other permits are the responsibility of the contractor.

3. Pre-Bid Question Form:

- a. No oral explanation in regard to the meaning of drawings and specifications will be made. Bidders shall submit questions on the Pre-Bid Question Form no later than May 27, 2008 to maintain the bid due date.
- b. Response to pre-bid questions will be in the form of Addendum and issued to all plan holders; however, if the response is already provided in the Contract Documents, the questions and responses will not be included in the Addendum.

4. Bid Form:

- a. The time for Substantial Completion shall be 180 consecutive calendars days from the date of commencement of the work as specified in the Notice to Proceed as stated on the Bid Form. Final Completion shall be within 30 days after the date of Substantial Completion.
- b. Bid Form shall be filled out completely and signed and dated.
- c. Modifications to the contract price written on the outside of the bid envelope must be made and signed by an authorized representative of the contractor, as identified on the bid form itself.
- d. The State must take additive bid items in order in accordance with State procurement laws and regulations.

5. Contract Award:

- a. No Liquidated Damages are identified in this contract.
- b. The successful bidder will be required to submit a Performance Bond and Standard Labor & Material Payment Bond in accordance with CO-7A, Section 13 "Contract Security", regardless of contract amount.
- c. The successful bidder is to provide "all risk" builders risk insurance for the work in an amount equal to one hundred percent (100%) of the Contract Price for the Work.
- d. The successful bidder must provide information to the Owner about how much work on the contract is being performed by Small, Women-Owned, and Minority-Owned businesses.
- e. The successful bidder must use the most current DGS forms. Forms may be viewed or downloaded at the DGS Forms Center, <http://forms.dgs.virginia.gov>.

6. Project Review:

- a. Construction Documents: Bidders shall carefully review all of the technical sections of the project manual in addition to the project drawings.
- b. Project Description:
 - The project is generally described as the removal and replacement of approximately 40,500 square feet of roofing, insulation, and roof accessories. The existing roofing consists of EPDM with rigid insulation. Metal and pre-cast concrete copings, roof curbs, and penetrations flashing, roof accessories, and roof-to-wall sheet metal flashing will also be removed and replaced. The fluted block parapet will be removed to install overflow scuppers. The new roofing will consist of

60-mil, fire-retardant, EPDM membrane over tapered and minimum 2-1/2" thick polyisocyanurate insulation. Selected existing steel roof beams and joists will be modified to meet current code. Gypsum board and suspended acoustical panel lay-in ceilings, light fixtures, and ductwork will need to be temporarily relocated and replaced when structural work is complete.

- c. Work Hours: Monday through Friday, 7:00 AM through 6:00 PM. Work outside these hours may be permitted at the request of the contractor to the Project Inspector; however, patients are housed in various buildings near the facility and contractor assumes responsibility for any shutdowns due to potential noise nuisance.
- d. Temporary Construction Facilities:
 - Contractor shall provide any temporary construction office space and telephone, material and equipment storage facilities, and any temporary utility connections as he deems necessary for his operations.
 - Contractor may place a dumpster in the vicinity of the buildings and shall coordinate location with Project Inspector during construction.
- e. Infection Control Issues: Meet with facility's Infection Control Specialist prior to any interior work to discuss dust mitigation.
- f. Security Issues:
 - Each contractor employee will need a 15-20 minute orientation (one time) at the Safety and Security Building, to be arranged prior to startup of work by Resident Inspector.
 - Contractor personnel are required to obtain background checks. Badges will be required. Badges will be issued at the beginning of the project and may be kept for the duration. Contractor employees will not be required to check in each day. Contractor shall coordinate access for any construction activities interior of the building with the Project Inspector.
 - Contractor personnel shall not leave vehicles with keys in them or with motors running.
 - The Contractor is cautioned that the facility patients/residents are under State custodial care; therefore, access and control of areas of work shall be carefully restricted to provide protection for the facility residents and staff, and the Contractor's workers, equipment, and materials.
- g. Water: Will be furnished by the Owner.
- h. Electricity: Will be furnished by the Owner.
- i. Sanitary: Contractor to furnish portable toilets and hand-washing facilities.
- j. Other Conditions:
 - All Department of Mental Health, Mental Retardation and Substance Abuse Services facilities are tobacco-free. Use or display of tobacco products is strictly prohibited campus-wide.
 - There shall be no eating at the construction site(s). The Contractor will confine his work breaks and lunch breaks to the designated staging and storage areas.
 - Site and buildings inside and outside the construction area will remain occupied by facility staff and patients during the entire construction period.
 - Firearms are prohibited on site.
- k. Interior work associated with structural reinforcement for all of Building 29 and the southwest section of Building 2 must be performed at night.

- l. Barricade work areas with orange plastic fence (6' height minimum) with posts driven into the ground. Barricade bottoms of ladders using plywood.
- m. Some destructive roof examination and inspection are required for this project. Contractor will be responsible for repairs following the inspection in accordance with Specification Section 01400, 1.8.C.

7. General Review of Drawings:

- a. Project Site Limitations and Access: There are underground utilities in the vicinity of some of the buildings. Heavy equipment cannot be placed directly over these areas. Owner to indicate these limits at start of construction.
- b. Sequence of Construction: Coordinate construction activities and the following sequence with the Owner:
 - 1. Layout and perform work so each roof section is covered and weatherproof at the end of each day.
 - 2. Remove existing roof and insulation, pre-cast concrete coping, masonry, flashing, nailers, blocking, cants, and rooftop equipment bases and support curbs.
 - 3. Fill existing top course of masonry wall cells with concrete.
 - 4. Replace deteriorated decking and/or repair decking.
 - 5. Replace flashing, nailers, blocking, roof accessories, and rooftop equipment curbs.
 - 6. Install insulation, scuppers, nailers, and roofing.
 - 7. Replace perimeter sheet metal fascia; replace coping, and flash roof-to-wall edges, terminations, and penetrations.

Attachments: Pre-Bid Conference Attendees List



PRE-BID CONFERENCE ATTENDEES SIGN-IN SHEET
May 15, 2008 / 10:00 AM

1115 Vista Park Drive
Forest, Virginia 24551
Phone: (434) 316-6001
Fax: (434) 316-6002

SeVTC Office Flat Roof Replacements
VAE Project No. 07106
Bid Due Date: June 4, 2008 / 2:00 PM

DMHMRAS Project Code No. 720-17227-23-02
DGS Project Code No. 720-17227-009
Bid Open Date: June 5, 2008 / 2:00 PM

COMPANY NAME: Shaddear Roofing General Contractor (☒)
Subcontractor (☐) Supplier (☐)
ADDRESS: 522 W 25th St Norfolk Va. 23517
TELEPHONE NO.: 757-627-8584 FAX NO.: 757-627-8715
ATTENDEE NAME: Alann Huskey E-MAIL: Shadeaeroof@aol.com

COMPANY NAME: Wester Roofing General Contractor (☒)
Subcontractor (☐) Supplier (☐)
ADDRESS: 2516 Squadron Ct Va. Beach, VA 23453
TELEPHONE NO.: 757-368-4199 FAX NO.: 757-368-4190
ATTENDEE NAME: Mike Whited E-MAIL: mwhited@westerroofing.com

COMPANY NAME: T.R. DRISCOLL, INC. General Contractor (☒)
Subcontractor (☐) Supplier (☐)
ADDRESS: 1400 STARWITE DR. / PO DRAWER 1549
LUMBERTON, NC 28359
TELEPHONE NO.: (910) 738-6226 FAX NO.: (910) 739-0856
ATTENDEE NAME: STEPHEN LAMM E-MAIL: slamm@trdriscoll.com

COMPANY NAME: CAROLINA ROOFING INC General Contractor (☒)
Subcontractor (☐) Supplier (☐)
ADDRESS: 2941 SPACE RD , RICHMOND VIRGINIA 23234
TELEPHONE NO.: (804) 271-0941 FAX NO.: (804) 271-0947
ATTENDEE NAME: RODD HOFFMAN E-MAIL: rodd.hoffman@roofusa.com

COMPANY NAME: ROOF SYSTEMS OF VA, INC. General Contractor (☒)
Subcontractor (☐) Supplier (☐)
ADDRESS: 501 JEFFERSON DAVIS HWY
TELEPHONE NO.: 804-231-2875 FAX NO.: 804 231 6326
ATTENDEE NAME: PATRICK P. KOREN E-MAIL: PKOREN@ROOFSYS.COM

COMPANY NAME: DMHMRAS General Contractor (☐)
Subcontractor (☐) Supplier (☐)
ADDRESS: 1220 Bank Street; Post Office Box 1797; Richmond, VA 23218-1797
TELEPHONE NO.: (804) 371-0314 FAX NO.: (804) 371-8898
ATTENDEE NAME: Tom Ashworth E-MAIL: tom.ashworth@co.dmhmrass.virginia.gov

**PRE-BID CONFERENCE ATTENDEES SIGN-IN SHEET****May 15, 2008 / 10:00 AM**1115 Vista Park Drive
Forest, Virginia 24551
Phone: (434) 316-6001
Fax: (434) 316-6002

SeVTC Office Flat Roof Replacements

DMHMRSAS Project Code No. 720-17227-23-02

VAE Project No. 07106

DGS Project Code No. 720-17227-009

Bid Due Date: June 4, 2008 / 2:00 PM

Bid Open Date: June 5, 2008 / 2:00 PM

COMPANY NAME: <u>SEVTC</u>	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: <u>2100 Steppings tone Sq</u>		
TELEPHONE NO.: <u>757-424-8340</u>	FAX NO.: <u>757-424-6898</u>	
ATTENDEE NAME: <u>Brian Crawford</u>	E-MAIL: <u>Brian.Crawford@dmhmrsas.virginia.gov</u>	

COMPANY NAME: <u>SEVTC</u>	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: <u>2100 Steppings tone Sq. Chesapeake Va 23320</u>		
TELEPHONE NO.: <u>757-424-6735</u>	FAX NO.: _____	
ATTENDEE NAME: <u>Brian Whitecell</u>	E-MAIL: <u>Brian.Whitecell@SEVTC.DMHMRSAS.VIRGINIA.GOV</u>	

COMPANY NAME: <u>Melvin T. Morgan Roofing</u>	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: <u>P.O. Box 4523, Lynch burg Va. 24502</u>		
TELEPHONE NO.: <u>1-800-249-0358</u>	FAX NO.: <u>434-534-8062</u>	
ATTENDEE NAME: <u>William A. Payne</u>	E-MAIL: <u>mtm4000@centralva.net</u>	

COMPANY NAME: <u>VAE</u>	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: <u>1115 Vista Park Drive; Forest, VA 24551</u>		
TELEPHONE NO.: <u>(434) 316-6001</u>	FAX NO.: <u>(434) 316-6002</u>	
ATTENDEE NAME: <u>Scott Burger</u>	E-MAIL: <u>sburger@virginia-ae.com</u>	

COMPANY NAME: _____	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: _____		
TELEPHONE NO.: _____	FAX NO.: _____	
ATTENDEE NAME: _____	E-MAIL: _____	

COMPANY NAME: _____	General Contractor ()	Supplier ()
	Subcontractor ()	
ADDRESS: _____		
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